

## **Design Advisory Committee**

Minutes of February 7, 2005 - 7 PM

S-T Municipal Bldg.

Meeting called to order by Chairman John LaRocca at 7:10 PM. DAC members in attendance: John La Rocca (chairman), Tomi Lyn Bowling, Recording Secretary, Roberta Actor-Thomas, Lloyd Hitt, Robin Meares, Cindy Cleghorn, Debby Beck, Alternates: Shelly Albert. Also in attendance: Debby Ray, Peter Babaian, Elektra Kruger, stakeholders from the Toluca Lake NC and Dale Thrush, Planning Deputy for Councilmember Wendy Greuel.

### **Councilmember Wendy Greuel's Office:**

Dale Thrush reported on the design standards for Canyon Hills sub-committee has been formed for discussing streetscape and building design and appearance. Roberta Actor-Thomas and Debby Beck have been attending these meetings. Next meeting will be on Feb. 16 and he would like to meet with the design sub-committee.

Cindy Cleghorn asked if Dale has received any plans regarding the K-Mart property. Dale has not seen any plans. He said that anything they wish to do will require zone changes and last he heard they were left with a request to modify their plans to accommodate a different anchor. Dale has some interest from another developer interested in the site. This is the next most important property next to the Ford property.

### **Chairman's Comments**

John La Rocca gave an update on the presentation from Brian Fitzburg regarding a lot line adjustment. He stated that after the meeting where we approved the project, a stakeholder in the Foothill Trails District NC called with concerns about our support. Mr. LaRocca wanted all to know that we approved the project in theory only. Mr. Fitzburg needs to get approvals from the City and that its the City's job to do enforcement, etc. Our task is to advise. Therefore, our position on his project stands.

Mr. LaRocca further discussed a form he is proposing the DAC approve that presenters to the DAC will sign to include "if you do not do what you state you will be doing, the DAC will have the option of withdrawing their support of a project."

### **Project Presentations**

Vicki Kirakosian for Ken Khoudikian re: 6941 Greeley as a 12 unit townhouse subdivision. 30 parking spaces (will require subdivision) 10 ft. highway dedication required. Cross street is Haines Cyn. There exist several oak trees on the property now. Lot is triangle shape. Townhouses on edges with courtyard in the middle. 100 sq. ft., per unit open space requirement per the Foothill Blvd. Corridor Specific Plan. Debby read from the ordinance that 20' width required in order to qualify and be landscape area (60%). This presentation has 15' but they do have significantly more than the total required. These will be sold as townhomes. Two and three bedroom units. Color samples provided. Debby Beck to review colors with architect. FAR is beyond what footage there is. Current Status: Already through plan checker. Just need clearances to start construction. Dept. of Building and Safety sent this to us so late. A great deal of discussion with Ms. Kriakosian regarding the late presentation. DAC Comments: Roberta

Actor-Thomas comments that this project needs a cohesive design that fits our community. This presentation referred to the Working Team for meeting with the architect and report back at next DAC meeting.

Guillermo Gonzalez for Viacom re: Transit Shelters/Street Furniture along the Foothill Blvd. Corridor. Viacom provides furniture for free and maintains (except they do not pick up trash from City of L.A.'s cans, only their own). They pick up trash, clean up graffiti as needed with a within 24-hr response time. A 20-year contract already exists with the City of L.A. Currently in year #4. He is trying to get more communities involved. Needs to be evenly divided up among the different council districts. We'd be obligated for the balance of the 20 year contract (roughly 15-16 years). Color choices: Green, Blue, Grey, White/Aluminum; Terr Cotta are the colors. 90% of the ads come from the film industry. Existing benches are moved. Color swatches shown. Viacom requests that the STNC approve the transit shelters. Currently 10 are being offered but there is no guarantee. DAC requests that Viacom present at the STNC meeting on March 9.

### **Updates on Past Presentations**

Cindy Cleghorn reported on the following:

7546-48 McGroarty Terrace, two houses on one lot, never recorded met with some obstacles but they have been overcome and will be recorded shortly per letter from Jerome Buckmelter. 7502 Foothill Blvd. (Valmont & Foothill) - City did not receive DAC's recommendations and Cindy sent a duplicate copy to City Planning. Anita Cerna replaces Tom Rath. Richard Pozzo recommends contacting owner to get update on this project. Also suggested contact regarding 1% cultural affairs funds.

**Minutes:** Approved as presented.

### **Public Comments:**

Debby Ray asked about a new business owner on Commerce that thought he had all permits but is in violation of the FBCSP. How does this happen? Should Commerce Avenue be an active committee to specifically address and enforce FBCSP.

Save the date for Commerce Street Fair on May 1

### **New Business**

Motion that Debby Ray be the team leader for the new Commerce Ave. Committee. Lloyd Hitt will help with this committee.

DAC Committee Recommendations. John LaRocca reported that Deborah Ray is appointed to committee member #8 on the DAC, Don Breeding is an alternate, Ed Duke is an alternate and Shelly Albert is an alternate.

Discussion re: Annual Report to STNC.

Residential Land Use Team - Tomi Lyn Bowling proposes letter to be a form letter that is sent to realtors, owners, developers of the listings she presented.

Question regarding a Disclosure Form for L.A. City? Letters to MLS boards to put on internet sites for Realtor education.

Debby Beck - Style Guide. Distributed pictures. Gave CD to Cindy to duplicate and send to Anita Cerna at City Planning. Ed Duke, architect, offered assistance.

Community Alliance Team - Mark Seigel will be taking over this task.

Presenter Agreement form will work on next meeting as well as changes to Project Info Form.

Meeting adjourned at 9:30 PM

Minutes taken by Tomi Lyn Bowling, DAC Recording Secretary