

**Design Advisory Committee
Sunland Tujunga Neighborhood Council
Minutes
March 8, 2004
Municipal Building, 7 PM**

In Attendance DAC Members: Roberta Actor-Thomas, Penny Blackwell, Lloyd Hitt, Tomi Lyn Bowling, Ken McAlpine. Others present: Cindy Cleghorn, Ed Rock, Debby Beck, Pat Davenport from Councilmember Wendy Greuel's office, Jerry Hovsepian, Gary Laufer, Shelly Albert, Mona Curry, Charlotte Leu, Richard Pozzo.

Meeting came to order at 7:05 PM and was chaired by Ken McAlpine in the absence of John LaRocca.

Minutes of February Meeting were approved as corrected. Tom Rath acknowledged after the meeting that the DAC was in operation since Mr. Hopkins' applied for use and occupancy and that sending his project to us was missed.

DAC Committee Candidates

List distributed and reviewed by those present. Consensus agreement that this list be presented to the STNC at the Wed. March 10 meeting for vote.

Review Action Items from Feb. meeting

1. Tomi-Lyn Bowling presented new draft of letter for **Foothill Corridor Specific Plan** property owners and tenants. After a few edits to the letter, it was agreed by all present that it would be sent to the 350 on a list that Tomi-Lyn has obtained and mailed once the STNC budget funds are available.

2. Roberta Actor-Thomas presented a draft layout of the **Style Guide** for the DAC. Roberta will work with Lloyd Hitt to select photos to go into the brochure and finalize the text. A new, print version layout will be ready for the April DAC meeting. Prior to the meeting, Roberta will e-mail a copy to all DAC members.

3. **1% Cultural Affairs Funds** - Shelly Albert reported that this money is decided by the Cultural Affairs council downtown and further research on this needs to be done. The YMCA in Tujunga recently installed new artwork on their site. Recommend we contact Wendy's office for more discussion on this money and also attempt to get a Cultural Affairs rep to visit the neighborhood council. Gary, Richard, Debby, Shelly and Mona agreed to be on this committee which will be officially formed next month.

4. **Foothill Corridor Plan Amendment** - Discussion regarding forming a committee to research the amendment process and establish the list of concerns (loopholes) we have seen in the plan. Charlotte agreed to be on this committee to be officially formed next month.

5. Discussion regarding businesses that **do not conform to the FBCSP current plan** and why are violations not being penalized. Where does the "referral form" go? Further research on this issue is needed. Cindy suggested we contact the Neighborhood Prosecutor and have her attend one of our DAC meetings to see if some assistance can be provided to our area. Cindy will update by next meeting.

6. **Residential - Overfill Committee** - This committee will be confirmed at the next meeting. Tomi Lyn, Robert and Debby agreed to be on this committee.

Public Comment:

Hillhaven Project - Debby Beck and Roberta Actor Thomas reported on the meeting held just prior to this DAC meeting regarding the 5-lot subdivision. Over 40 residents showed up to voice their dislike for the project and their concerns. It is out of conformance with the neighborhood as it exists now. This density of development is incompatible with the neighborhood. Another meeting is planned for March 15 at 5:30 PM. It is recommended that anyone write a letter and send in with your comments regarding this project.

Tujunga Cyn Market - Has a new sign and lighted sign. Is it a code violation? Ed Rock said he would check on this right away.

Vacant Lot across from the above market. Mona Curry reported that the County will be fencing it. It's in a flood control line. Don't want it fenced but want it maintained/improved with landscaping. Lloyd will call Mona regarding the property ownership. He believes it is privately owned and not County owned.

Corner Pinewood & Tujunga Cyn. Bl. always has water running. Why? Ed Rock will check on this.

Comcast Bldg at corner of Commerce and Tujunga Cyn. Bl. - ugly parking lot at Samoa. What is the zoning? What can be done to improve this area? Ed Rock will check.

Hansen Area Water Recycling Project - A huge water tower is being planned near neighbors of Riverwood Ranch and the Tujunga Wash. DWP was out for a meeting. If not for Bill Eicke would not be aware of it. A report is scheduled for the Wed. STNC meeting on this project.

Notices to neighbors regarding proposed projects/developments. It is common that neighbors do not receive proper notice in advance of hearings. What can we do to improve the notice process?

Realtors sell homes in our area as teardowns when they are actually old stone houses that the community would like to preserve. What can we do to educate realtors and preserve these homes?

How do we get advance notice of permit info on remodels, new construction?

Meeting adjourned at 9 PM

Next meeting, April 12, 2004, 7 PM to be held at the Municipal Building.

Minutes Taken by:
Cindy Cleghorn