

**Design Advisory Committee
Sunland Tujunga Neighborhood Council
Minutes
April 12, 2004
Municipal Building, 7 pm**

In attendance DAC members: John LaRocca, Ed Rock, Debbie Beck, Richard Pozzo, Lloyd Hitt, Cindy Cleghorn, Kim Hopkins, Gary Laufer, Roberta Actor-Thomas and Mark Seigel. Others present: Charlotte Leu, Bob Tanabe, Maryellen Eltgroth, John Stivey, Barbara Higgins, Craig Higgins, Bill Kempton and Dale Thrush and Pat Davenport of Councilmember Wendy Greuel's office.

Meeting came to order at 7:15 pm and was chaired by John LaRocca.

Minutes of March 18th, 2004 meeting were approved following Dale Thrush's presentation because he needed to speak immediately and leave for another meeting.

Cindy Cleghorn distributed copies of correspondence: The letters from the STNC and Councilmember Wendy Greuel regarding the 10562 and 10604 Hillhaven subdivision.

Mark Seigel moved that Richard Pozzo write a letter to Tom Rath regarding referral of projects to the DAC. The motion passed with one abstention.

John LaRocca confirmed DAC positions and officers. The DAC ratified Chairperson, officers and members. John proposed a form of the organization to address particular issues. In discussion Cindy pointed out that if the groups are committees they will have to notice all meetings and comply with the Brown Act. Consequently it was decided that the groups will be focus groups or "Teams." These teams will only be researching and compiling data to be presented to the DAC. Then the DAC can evaluate the data and make the appropriate decisions, recommendations or motions. It was decided that each team leader will need to help populate his or her group.

Council Office Presentation (CD 2)

Dale Thrush on the Interim Control Ordinance and District Overlay

Dale Thrush distributed a handout showing a rough sketch and described a proposal that we consider using in setting new residential building guidelines for our area. This proposal was referred to the newly formed Residential Conformity/Infill Housing Ordinance Team headed up by Roberta Actor-Thomas for review and recommendations.

Developer/Project Presentations

9937 Commerce Ave. Kim Hopkins' proposal for the new facade colors and awnings was presented. The DAC requested he change the iron bars to conform to the Foothill Blvd. Corridor Specific Plan requirements.

Corner of Tujunga Cyn and Commerce. Bob Tanabe and his architect presented a nice design for retail and offices. DAC requested he reconsider the problem of a lack of on-site parking. There was discussion regarding whether the percentage of retail on the first floor was adequate per FBCSP.

10240 Commerce Avenue group was a no show. Lloyd will follow up with them.

Public Comment Period

Maryellen Eltgroth expressed concern about an infill project adjacent to the YMCA on Shadygrove. She was referred to the Infill team.

Barbara Higgins, a land use lawyer pointed out some facts about the Brown act that were helpful.

The meeting adjourned at 9:20 pm. Next meeting to be held May 10, 2004 at 7:00 pm at the Municipal Building.

Minutes taken by Roberta Actor-Thomas