

**Design Advisory Committee
Sunland Tujunga Neighborhood Council
Minutes
August 11, 2003
Municipal Building, 7 PM**

In Attendance DAC Members: Elaine Brown, Kathy Anthony, John LaRocca, Roberta Actor Thomas, Charlotte Leu, Penny Blackwell, Elaine Robinson. Also in attendance: Cindy Cleghorn, Debby Beck, Mark Seigel and Rosalind Stewart, CD-2

Meeting came to order at 7:15 PM and was chaired by John LaRocca. Shortly after the meeting started, Mark Seigel and Penny Blackwell began tape recording the meeting for the DAC members.

Minutes of June 9, 23, 2003, July 1, 14, 2003 - postponed to August 11, 2003 DAC meeting.

Public Comment Period

Michele Sahfran announced at Dale Thrush's request a meeting regarding development at the end of Tujunga Canyon Blvd and upper area of Tujunga Canyon. Engineer wants to purchase the property and called Dale Thrush for the opportunity to meet with homeowners in the area. Meeting will be held August 19, 2003, 6:30 PM at the Municipal Bldg. The approximate number of houses that he wants to build is questionable. This will be an informational meeting for the prospective buyer of this property.

Public comment period closed.

DAC member Elaine Brown presented pictures of Old Calabasas and are part of the DAC files now.

Agenda item #4 - DAC Policies & Procedures

Chairman, John LaRocca announced that the next few minutes would be devoted to open discussion time regarding DAC Policies and Procedures.

Motion by John LaRocca that to speak in this group and be recognized by the chair. Motion seconded by Roberta. Vote: 4 in favor, 1 oppose, 2 abstain. Motion carried.

Motion by John LaRocca to allow someone to finish speaking before someone else begins to speak. Motion seconded by Roberta. Vote: 7 in favor, 0 oppose, 0 abstain. Motion unanimously carried.

Consensus agreement that the chair will use discretion to cut someone off from speaking. Vote: 7 in favor, 0 oppose, 0 abstain. Unanimously in favor.

Public Comment Period

A review of the STNC bylaws as it relates to the DAC was read and discussed. Discussed the target areas that the DAC would concentrate on in their committee work:

1. Foothill Blvd. Corridor Specific Plan.
2. Scenic Corridor Specific Plan
3. Other issues

Motion that the DAC request the STNC send a letter in support of a bookstore for our community. Vote: 6 in favor, 0 oppose, 2 abstain.

DAC member Roberta Actor Thomas reported that she spoke with Kevin O'Brant with the Redevelopment Agency of Monrovia and will be getting a copy of their brochure to use as a reference/guide for S-T. Roberta also said she is willing to work on a brochure and will bring some information back to the next meeting.

Discussion regarding signage going through the DAC and that we should add a section for it.

Discussion regarding sample ideas for a Project Information Form and Policies and Procedures was discussed. Debby Beck and Roberta Actor Thomas volunteered to work on both of these items and present a new draft at the next meeting.

Discussion regarding next meeting and desire to move these policies and procedures forward before the STNC board election resulted in the possible chance of two DAC meetings in September. Sept. 8 and 15 were discussed. The Sept. 15 date would be confirmed on Sept. 8.

John LaRocca asked Elaine Robinson if she would be able to bring sample letterhead ideas she had agreed to work on previously to the Sept. meeting.

Meeting adjourned at 9:15 PM.

Next meeting, September 8, 2003, 7 PM to be held at the Municipal Building.

Minutes Taken by:
Penny Blackwell