

# **Sunland Tujunga Neighborhood Council**

7747 Foothill Blvd., Tujunga, CA 91042 - (818) 951-7411 FAX (818) 951-7412

E-mail: [secretary@stnc.org](mailto:secretary@stnc.org)

## **MONTHLY BOARD MEETING AGENDA Wednesday, January 10, 2007 – 7:00 PM Mt. Gleason Middle School 10965 Mt. Gleason Avenue - Sunland**

Our meetings rely on input from the stakeholders of Sunland-Tujunga. Stakeholders are requested to fill out a "Speaker Card" to address the Board on any item of the agenda prior to the Board taking action on that item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda, but which are within the Board's subject matter jurisdiction, will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. Agenda is posted for public review at North Valley Neighborhood City Hall, Sunland-Tujunga Chamber of Commerce, Sunland Senior Center and other sites throughout Sunland-Tujunga. Internet users, please visit the STNC web site at [www.stnc.org](http://www.stnc.org).

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. Interpreters are also available. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the STNC Corresponding Secretary, Jeannine Crowley at (818) 951-7411 or via email at [secretary@stnc.org](mailto:secretary@stnc.org). Si necesita un interprete en español, favor de comunicarse con Jeannine Crowley al telefono (818) 951-7411 - por correo electronico [secretary@stnc.org](mailto:secretary@stnc.org), tres dias antes de la junta que se lleva a cabo cada mes.

### **7:00 PM Call to Order – Cindy Cleghorn, Chairperson**

Pledge of Allegiance, Introduction of STNC Board, Elected Officials, City staff, LAPD Sr. Leads, DONE rep, Handouts and notices, speaker cards, timer

### **7:10 PM Presentations – Mt. Gleason teachers**

### **7:20 PM Public Comment**

• No2Home Depot Campaign – Joe Barrett

• Neighbors

### **7:40 PM Correspondence**

NC Planning Taskforce - Pilot Program

Neighborhood Council Review Commission – Survey of current & past board members

CERT-LA – Neighborhood Councils of L.A. Emergency Task Force Meeting - <http://www.cert-la.com/index.shtml>

Board of Public Works Invitation – Keep America Beautiful – Jan. 13, 2007

STNC web site updates

### **7:45 PM Approval of minutes**

### **7:50 PM Committee Reports**

**Elections – Announce STNC Elections events and candidate information**

(Mark Seigel/Marti Marshall)

**Outreach – Dan McManus – status on STNC light pole banners installation** 7:45

**Design Advisory Committee –** 7:50

• CD2 – Dale Thrush/Abbey Greenspan

• Motion to approve written DAC report and 8:00

recommendations as presented (see attached)

### **8:15 PM Board Member Reports on subject matters within the Board's jurisdiction.**

**District reps – neighbor issues, updates, announce outreach events**

**Stakeholder Group reps – issues, updates, announce outreach events**

**8:25 PM Ad-Hoc Committee Reports/Discussion/Action:**

Safety including Sr. Lead Officer reports

Bylaws & Rules (Seigel) 8:30

1) Committee recommendation to adjust Bylaws v2.72 verbiage on when STNC elections will be held.

Article VIII. Section A. Scheduling and

2) recommendation to adjust definition of bylaws committee in section. Article VII. Section F. Bylaws Committee

Citywide Community Budget Report (Blue/Sahfran/Skiles) 8:35

Arts & Culture (Borquez) 8:38

DWP MOU Oversight (Cain) 8:40

Audit Committee Report/Recommendation (Skiles) 8:42

(see attached)

**8:45 PM Executive Committee Reports/Discussion/Action**

Chairperson – Deadline for STNC board members to take City required Ethics training was 12/31/06.

Training available online at <http://ethics.lacity.org/education/ethics/?audience=done>

Treasurer – STNC Treasurer’s report.

**8:50 PM New Business - Discussion/Action/Resolution: (Note: order of these items may be changed)**

1. Discussion and possible action regarding STNC board members’ attendance and vacancies in accordance with Bylaws Article VI, Section H. 4: The board may remove any Board member when that person is absent unexcused from three or more consecutive meetings or six or more meetings during a term of office. A two-thirds (2/3) vote of the entire Board is required for removal.
2. Discussion and possible action to appoint Ricky Grubb as Stakeholder Rep - Environmental to the STNC board.
3. Motion to approve up to \$2,000.00 to cover costs related to DAC education and outreach events into the community. *Budget category: DAC*

**Final Public Comment**

**Discuss list of future agenda items**

**Announcements**

**Neighborhood Council Review Commission (912 Commission) web site is [www.ncrcla.org](http://www.ncrcla.org) - Stakeholders may submit comments to the commission via the web site.**

**9:00 PM – Adjourn**

**Next STNC board meeting is February 14, 2007 (Valentine’s Day) at Mt. Gleason Middle School**

**For detail on any of the above agenda items, please see handouts.**

**[www.stnc.org](http://www.stnc.org)**

**Sunland Tujunga Neighborhood Council**  
**Wednesday, December 13, 2006 Meeting Minutes**  
North Valley Neighborhood City Hall

**68 in attendance (54 audience/14 board members)**

- 1. Call to Order, 7:10 p.m. by Chairperson. Roll Call:** In attendance: Cindy Cleghorn, Lydia Grant, Chrissa Villaneuva, Dan McManus, Janet Linsalato, David Cain, Shirley Kellstrom (parliamentarian), Richard Stewart, Saro Minnasian, Jeannine Crowley, John Blue, Deborah Ray, Mark Seigel. Absent: Victor Castro (out of town), Nina Royal (family event), Timothy Jon Borquez, George Powell, John VanEs (ill), Penny Barcena & Joan Slater.

Pledge of allegiance observed.

**2. Introduction of local dignitaries:**

**Jackie Keene (CD2)** stated that the City passed a motion allowing the Outreach Committee to put up banners advertising the STNC along Foothill Blvd.

The City has sent out info about recycling Xmas trees. She suggested stakeholders cut up their trees when they are discarding them, so they fit in the green bin or use one of the designated locations to dispose of their trees.

The Mayor's One Million Tree initiative is in full swing offering free trees for stakeholders to make for a greener L.A. Dan McManus asked if they could receive free trees for the 25 empty tree wells along Foothill Blvd. David Cain asked who would be responsible for watering those trees and maintaining them. Jackie said the agency that oversees the tree distribution, will provide information about that.

**Dale Thrush (CD2)** announced that Home Depot has been served with a Stop Work order as a result of suspicious work that was being done on the parking lot. Since Building and Safety didn't have this work listed in their approved plans, they asked the project to be stopped. This includes work being done in other areas of the site. Home Depot told the inspector that the work they were doing was to build handicapped ramps. Dale said that if that is the case, they will be allowed to continue.

- Joe Barrett suggested that Councilmember Greuel use this Stop Work order to make a careful review of all HD's plans, checking for inaccuracies. In response, Dale said the Council office cannot stop the project on their own; they have to 'win' their appeal through Building and Safety. Paula Warner added that she had spoken with Mr. Ardoin at DBS and he said the Stop Order applies to work going on inside the building. John Blue asked how they can "show" reasons for a legitimate Stop Order. Dale said B & S would need to be shown that the permits were issued in error.
- David Cain asked about the change of use with HD's automotive area. He asked how they could prevent liability on the City's part if they find a change of use later on. Dale said there is no practical way of stopping a lawsuit. All you can do is build a case that will make this action defensive. David then asked if CD2 is building evidence of this. Dale said the evidence is being built by B & S and the Planning Department. Sheri Smith asked if there is anything new to report on No Home Depot's appeal. Dale said he hasn't heard anything yet.

- John Blue asked if STNC could delegate an individual to be the community's eyes and ears keeping an eye on HD's construction. Dale said no one can enter the construction zone without being invited by HD. He said he would ask the City attorney if someone could be designated as an "official" rep for the Board but he still felt it was likely that they would need permission from the property owner.
- Marcus Dodell asked if HD has purchased the property or are leasing it. Dale said he understands that HD controls the property for the next 40 years under the rights of their lease although he has not seen the lease documents.
- Deborah Ray asked what residents can do if they notice demolition taking place on the HD property on the weekends. Since inspectors aren't working, can stakeholders call the police? Dale said "yes" they could. However, it is still the inspector's job to follow up on what is taking place on that property.
- Joe Barrett invited Dale to the local protest tomorrow, Thursday, during rush hour in front of the HD/K Mart lot.
- Michele Sahfran said that inspectors should have some sort of report documenting any action they have taken.

Oro Vista – Dale said that the 5 acre parcel by Big Tujunga Cyn. (at Deadman's Curve), is going to go through an Environmental Impact Report. He said that while they cannot hold up development of that parcel due to the origin of an endangered species, there will be more intense scrutiny on the land's usage.

Elaine Brown announced a petition drive opposing development on that property. Dale recommended that stakeholders who are interested in that property support her petition.

**3. Presentation by STNC Interfaith Rep. Richard Stewart** presented Rev. Beverly Craig of La Crescenta Church of Religious Science with a certificate commemorating her service to the community with contributions to single mothers in the Sunland-Tujunga area, as well as other community services.

The Reverend announced a Jan. 14<sup>th</sup> blessing service at her church, inviting the public to bring their kids, dogs, horses but not elephants. She also announced a class taking place on Jan. 15 to help people manifest their dreams. The church is located on Dunsmore Ave. in La Crescenta.

Linda Quay, from the Church of Scientology in S-T, presented the STNC with a pledge plaque to work with the STNC in improving the quality of life in our community. The church just held a ribbon cutting to open their new in Sunland.

#### **4. Public Comments:**

- Deborah Acosta, the new Principal at Mt. Gleason Middle School, talked about improvements in performance at Mt. Gleason.
- David Cain announced his grassroots candidacy for CD2 (in opposition to Council member Wendy Greuel). The upcoming City election takes place March 6, 2006.
- Michele Sahfran spoke about her concerns for the homeless and new graffiti showing up in the community.
- Abby Diamond thanked the DAC and STNC for their support for the No Home Depot campaign with a holiday greeting card. She reiterated plans to picket in front of the K-Mart site during rush hours on Thursday.

- Elaine Brown explained her two petitions opposing development at the end of Oro Vista by Big Tujunga Canyon and also on the former Mario Sterlings property, where a condo development has been proposed. She also asked for support in opposing a cell phone tower proposal on Foothill.
- Mark Seigel announced, for Victor Castro, the winning status of the Verdugo Hills High School Football team.

## 5. Committee Reports

A. Outreach. Dan McManus announced the next Outreach committee meeting this Saturday at Joselito's West. He thanked CD2 for pushing through the light pole banners motion. Banners will not go up until after the holiday season.

B. Design Advisory Committee. **Saro Minassian read the motions recommended by the DAC for approval by STNC. The group of motions, as presented, passed with one abstention:**

1. DAC recommended approval of a proposed PetSmart (next to Do It Center at former Ralphs) signage proposal as presented.
2. DAC recommended approval of FAR/ICO hardship exemption for 10230 Mather Ave. owner Wayne McMahan contingent upon letters from adjoining neighbors.
3. DAC recommended support for change of use from office/dance studio to a take-out restaurant with outdoor patio for sit-down eating and new wall sign and village pedestrian sign at 10024 Commerce Ave. within Target Area 3 of the Foothill Boulevard Corridor Specific Plan.
4. DAC recommends support to convert auto bays to mini-mart at the Shell Station located at Apperson and Foothill Blvd.
5. DAC recommends approval of \$285 for Tujunga Watershed map and \$300 for DAC outreach to share in the cost of the November postcard mailing promoting the Nov. 6 DAC/STNC meeting.
6. DAC recommends approval of updated design plans at 6920-24 Valmont with a preference for the use of river rock as per the Foothill Blvd. Corridor Specific Plan and keeping the existing oak tree on the property (owner intends to relocate it at DAC request).
7. DAC recommends approval of new monument sign with LED at 9641 Tujunga Canyon Blvd., Canyon Harvest Open Bible Church. Sign is set back 25 feet and is 6 feet tall.
8. DAC recommends the City halt the "piece-mealing" of tenant improvement permits at 8040 Foothill Blvd. site of the proposed Home Depot.
9. The DAC of the STNC, in response to the November 6, 2006 meeting with the Honorable Councilmember Wendy Greuel and other City staff, hereby request that Councilmember Greuel bring the following matter to the full City Council and the City Attorney while the appeal filed by the No Home Depot Campaign is pending: **We demand a Stop Work Order be issued at the site of the proposed Home Depot at 8040 Foothill Blvd., Sunland, CA, based on the following justifications:**
  - a. Mr. Keim, Code Enforcement Bureau Chief of the L.A. Dept. of Building and Safety, stated at the November 6th, 2006 meeting that the auto repair use area must only be "no use," or a change of use application would be required. A Change of Use would trigger the "Project" definition of the Foothill Blvd. Corridor Specific Plan, which is a discretionary, not ministerial action;
  - b. The June 22, 2006 architect approved, July 21, 2006 Dan Scott, City Planning and July 24, 2006 Lily Teng, Metro Plan Check City approved plans being used on the job site show



inconsistent uses for the auto repair area. The uses indicated in the plans are either "storage, cash register check-out or pro-desk contractor area;"

c. The City approved plans indicate structural alterations to the existing building that should also be subject to the regulation of the Foothill Blvd. Corridor Specific Plan and the "Project" definition therein; and

d. The inconsistencies in the plans and the "no use" statement at the Nov. 6, 2006 meeting indicate an intent to "piecemeal" the project and avoid the full Project Permit Compliance Review and Environmental Assessment that this site requires for the public safety now and in the future.

**6. Board Member Reports on subject matters within the Board's jurisdiction.**

**District Reps – updates & announce outreach events**

David Cain reported that there is an excavation project underway next to Discount Tires on Foothill. He said it looks to be a multi-use office center. The developer has assured him that they have permits and would have them on site tomorrow for him to see.

In another matter, he stopped an unknown man from dumping an old couch and tires from the back of a pick up truck on La Tuna Canyon recently by pulling up behind the vehicle and taking photos of the truck and its license plate. He told the motorist he would turn him in to the police if the materials were left on the side of the road. He recommended other stakeholders become more active in protecting the area from dumping.

Dan McManus talked about the effectiveness of Neighborhood Watches in his district, particularly the one in which neighbors Belinda Woodruff and Ron Holm have participated.

**Group reps – updates & announce outreach events:**

Education rep, Michele Sahfran reported that the recent pancake breakfast held at Mountain Avenue Elementary School was a success due to the support of local community businesses.

Business rep, Saro Minassian thanked Ed Rock for helping clean up several bags of trash deposited on Day/Aminita.

John Blue pointed out to the Board that the STNC took a revolutionary position in regards to the election and that this was passed by other NCs through the 912 Commission.

Jeannine Crowley said she has received a call from Zack Friedman regarding some of their Tujunga Watershed projects.

David Cain, re: DWP Oversight Committee said he spent last Saturday at the Dept. of Water and Power reviewing their fall budget. He feels the increase in water rates is acceptable given the expense of the services provided. He brought the report back for public reading.

Mark Seigel commented that the City of L.A., as of yesterday, is returning water to Mono County as promised in an agreement made several years ago.

Mark Seigel, Bylaws, rules and elections committee, invited the public to attend their next meeting on Friday, 3 p.m. at North Valley City Hall. He then explained the process required prior to the next STNC election:

They will hold an initial election meeting, followed by the open election process in Jan.

On Jan. 10, there will be an election announcement meeting before the general meeting.

On Jan. 22, there will be the first of two Candidate info meetings/ Feb. 12 is the 2<sup>nd</sup> meeting for candidates.

Feb. 17 is the final date for filing STNC board applications.



March 2, the election committee will do a mass mailing to announce candidates for STNC offices.

March 8, a candidate's forum will take place.

March 10, there will be a STNC Mixer and candidate's forum.

March 14 they will hold a candidates forum at the STNC meeting.

March 19 (Monday) is Election Day from 4 p.m. – 8 p.m.

Applications will be available Jan. 3, 2007 (as well as through STNC) for Board positions. **Seigel/Ray moved to approve the changes to the election procedures. The motion passed unanimously.**

Mark also said the committee is holding discussions on the structure of the STNC board. He asked the public to join them for their next bylaws meeting if they have comments or questions.

Deborah Ray then asked what is going on at Mt. Gleason Middle School, in regards to police activity there recently. Lydia Grant said there have been disciplinary problems reported to the school district that hadn't been resolved. On Friday, December 8, eleven fights broke out at the school and as a result, there was a "lock down" of the school. The kids could not have lunch and some of them panicked, calling their parents from cell phones, asking to be picked up. Lydia said she called the School Supt. office and asked them to send representatives to the school on Monday. There were 15 to 20 school reps on Monday.

Deborah proposed that STNC look into this. Jeannine said she heard from one of the students that the "good" kids feel like they are being punished for actions by the troublesome kids. Jeannine asked why she had received a mailing naming Mt. Gleason as an "at risk" school. Lydia said that for the past five years, the school has dropped to the bottom ranking in educational performance. With the problems they are having and the low morale, she has concerns about the school reaching the needed scores.

## **7. Executive Committee Reports**

**Chairperson's Report:** Cindy reminded Board about the upcoming deadline for completing their DONE ethics training: 12/31/06. The training is available online at <http://ethics.lacity.org/education/ethics/?audience=done>>

She then combined discussion on two items pertaining to the City Controller's audit of DONE, DONE Interim General Manager report to Public Safety Committee and STNC's recommendations to the Neighborhood Council Review Commission. ([www.ncrcla.org](http://www.ncrcla.org)).

Cindy asked what they, as a neighborhood council, can contribute at the next 912 Commission meeting (of which she is a commissioner), in regards to the controllers' audit.

Bill Skiles recommended that the STNC discuss what their comments and input should be prior and attend a hearing of the 912 Commission, so they can speak with authority before the Commissioners. He reminded the Board that the recommendations the City auditor makes (based on the 912 Commission's report) will impact all the NCs.

**(Seigel/McManus) moved to create a committee, with Bill Skiles as chair and committee members Dan McManus, Mark Seigel and Deborah Ray that will investigate Laura Chick's report (recently published in the Daily News) and how it applies to STNC and how they can proactively make requests to DONE. The committee will report back to the Board at the January general meeting. The motion passed unanimously.**

**Treasurer, Linda Brand presented the Treasurer's Report stating:**

As of Dec 1, 2006, there is a balance of \$56,796.00 in the treasury (this does not reflect the payment for police car cameras). There is also \$2,000 available in the credit card account and \$500+ available in petty cash. The budget needs to last until June 30<sup>th</sup>, 2007.

**8. New Business:**

1. **Billboard Blight:** (McManus/Brand) moved, "That all unpermitted billboards be removed and no new billboard permits be issued." The motion passed unanimously.
2. **City wide Budget Committee:** (Brand/McManus) moved to appoint Bill Skiles as an alternate member of the STNC's (ad-hoc) Citywide Budget representatives. (Note: John Blue and Michelle Sahfran currently serve on this committee). The motion passed unanimously.
3. **Holiday Lights Recognition:** (Seigel/Ray) moved that STNC sponsor a holiday lighting/decorations recognition awards. The motion carried unanimously.

**9. Announcements**

Cindy invited the Board and stakeholders to post their comments on the Neighborhood Council Review Commission (912 Commission) web site: [www.ncrccla.org](http://www.ncrccla.org) with regards to how the STNC is doing and any changes they would like to see. Everyone is invited to the upcoming public hearings in January 2007, which will be held in the South Bay and on the West Side.

The next STNC general meeting is Jan. 10, 2007 at Mt. Gleason Middle School at 7 p.m.

**10. Final Public Comment**

- Deborah Ray suggested moving the Board meetings to North Valley City Hall instead of holding them at Mt. Gleason. She said it is more easily accessible at N. Valley City Hall.
- John Blue asked if someone could be appointed to watch over Home Depot. Cindy suggested waiting for word from Dale Thrush after he speaks with the City Attorney.

**11. Future Agenda items:**

- Rick Grubb would like to present a power point presentation for the STNC on the City's tree program.
- Lydia would like an item on the agenda for the presentation of awards or certificates to outstanding teachers at Mt. Gleason.
- Rick Grubb asked about the environmental seat vacancy. Cindy said there is currently no vacancy but she will check with absent board members to see if anyone is leaving.

**9:22 PM – Meeting Adjourned.**

*Minutes taken by Pat Kramer, Apple One*



## **Sunland-Tujunga Neighborhood Council**

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[www.stnc.org](http://www.stnc.org)

### **AGENDA \*REVISED\***

#### **Design Advisory Committee (DAC)**

Land Use Issues in Sunland-Tujunga

**Monday, January 8, 2007 • 7:00 PM**

**North Valley City Hall • 7747 Foothill - Tujunga**

The public is requested to address the Board/Committee on any item of the agenda prior to the Board/Committee taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered and at the discretion of the presiding officer(s). Comments from the public on other matters not appearing on the agenda can be heard during Open Forum Period. Public Comment is limited to two minutes per speaker, unless waived by the presiding officer(s) of the Board/Committee.

\*\*Time limits may take more or less time. Order of items on this agenda may be changed by the chairman\*\*

7:00 PM - Call to order – Victor Castro, DAC Chairman

1. Introduction of DAC Committee & Visitors
2. City Planning Update – Anita Cerna
3. CD2 Update – Dale Thrush
4. Status/Discussion/Action:

a. **8040 Foothill Blvd.** – Proposed Home Depot (City/NHDC)

Building and Safety Appeal Public Hearing is Friday, January 19, 2007 at 9:30 AM at Marvin Braude Center in Van Nuys to hear testimony re: DBS error or abused discretion in issuing construction permits to convert K-Mart to Home Depot and failed declaring it a Project or Significant Project per the FBCSP. Submit comments to: Office of Zoning Admin Attn: Jonathan Hershey, 6262 Van Nuys Blvd., Rm 351, Van Nuys, CA 91401 and Office of Zoning 7<sup>th</sup> Floor, 200 N. Spring Street, L.A. 90012 Case No. DIR 2006-9072(BSA).

Motion to approve that DAC/STNC arrange bus transportation to and from the hearing for neighbors. Draft and approve Community Impact Statement.

b. **10638 Commerce Avenue** – possible Building Code violations (DAC)

c. **8737 Fenwick** – Enviro Assess/Zone Change application in process  
Case No. ENV-2006-9074-EAF & APCNV-2006-9073-ZC / Currently assigned to Alfredo Perez at City Planning Dept. - (City)

d. **10189-93 Tujunga Cyn** – Proposed wireless telecommunication facility along designated Scenic Highway; 51' high monopine structure and project permit compliance with FBCSP. Appeal filed by COBRA re: height exception. Public Hearings: PLUM on January 16, 2007 at 2 PM at City Hall Room 350 AND City Council on January 24, 2007 at 10 AM. Submit comments to City Clerk, Room 395, 200 N. Spring St. LA 90012. Reference: CF 06-3051, CPC 2005-6503 SPE SPP. Draft and approve Community Impact Statement. (Brown)

e. **11130-60 Oro Vista** – reconsideration of MND – comment period ends Jan. 9<sup>th</sup>, 2006.

Submit comments to Dept. City Planning, Environmental Review Section, Attn: Hadar Plafkin, 200 N. Spring St. Rm 750, Mail Stop 395, Los Angeles, CA 90012. Case No. ENV-2002-2839-EAF, Reconsideration, MND 2004-2839. (Brown)

Please see reverse side

**DAC Agenda January 8, 2007 – 7:00 PM**

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- f. Status only (if any) **10637 Mt. Gleason** – (neighbors/owner)
- g. **7101 Foothill Blvd** – Conditional Use Permit for sale and dispensing of beer & wine only for off-site consumption with existing 1,120 sq. ft. foodmart & gas station having hours of operation 8 a.m. – 12 midnight daily and beer & wine sales 10 a.m.-10 p.m. daily. Submit comments to: Office of Zoning Admin, 7<sup>th</sup> Floor, 200 N. Spring Street, L.A. 90012 Case No. ZA 2006-6728(CUB). Draft and approve Community Impact Statement. (DAC)
- 5. Public Comment – non-agenda items
- 6. Presentation/Discussion/Action
  - a. 6561 Elmhurst – proposal for lot split (Sevak Bagdasaryan)
  - b. 8556 Foothill Blvd - currently Union 76 gas station at Sherman Grove – Proposal to expand existing garage by 400 sq. ft. for fast food business. Build additional 2,500 sq. ft. structure 70-80 feet away from garage for a Mini Market and office. Two gasoline pumps will be removed. Existing repair garage usage stays the same. Usage of the site will then have retail gasoline sales, auto repair, fast food, mini market and office. (Imad Hosn)
  - c. 7751 Beckett – FAR/ICO hardship exemption. (Christian Rodriguez) Note: maybe postponed to next DAC meeting.
- 7. Approval of Minutes
- 8. Future DAC Calendar/Agenda items for January 22, 2007 DAC meeting
- 9. Announce STNC meeting for Jan. 10 will be held at Mt. Gleason Middle School
- 10. Announce STNC Elections will be March 19, 2007 – Submit application to run for STNC board seat by Feb. 17, 2007.
- 11. Adjourn.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting Amelia Herrera-Robles, at (818) 374-9895, toll-free at (866) LA HELPS, or e-mail [amelia.herrera-robles@lacity.org](mailto:amelia.herrera-robles@lacity.org). Agenda is posted for public review at: Sunland-Tujunga Chamber of Commerce 8250 Foothill Blvd. Unit B, Sunland; North Valley City Hall, 7747 Foothill Blvd., Tujunga and Sunland Senior Center, 8640 Fenwick Street, Sunland

Please see reverse side

**DAC Agenda January 8, 2007 – 7:00 PM**

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Recommendations to the Board from the STNC Committee on  
the Controller's Recent Performance Audit of DONE  
January 10, 2007

The committee recommends that the STNC Board:

1. Approve and transmit the attached report to DONE.
2. Adopt the following recommended actions to be taken by the STNC board
  - Request that DONE provide the STNC with training on how to develop, construct and file Community Impact Statements (recommendation # 3)
  - Continue to identify its training needs and communicate those needs to DONE (recommendation # 5)
  - Maintain a log of all training requests made to DONE and follow through and dun DONE to insure that DONE fulfills those training needs (recommendation # 5)
  - Request that DONE provide the STNC with a list of all information systems that have been designed for NCs that the STNC should be aware of, and provide training to the appropriate STNC board members. (recommendation 12)
  - The STNC board prepare and submit to DONE a performance review on DONE to be completed by the Board by March 1, 2007.
3. Since the work of this committee is now done, the committee recommends that the Board thank and dissolve this committee

(11)

# 2<sup>nd</sup> DRAFT

DATE January \_\_, 2007

TO: Lisa W. Sarno, Interim General Manager  
Department of Neighborhood Empowerment

FROM: Sunland Tujunga Neighborhood Council  
Cindy Cleghorn, Chair

SUBJECT: AUDIT OF THE DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT BY  
THE CITY CONTROLLER

Dear Ms. Sarno:

We have reviewed the City Controller's performance and financial audit of DONE, released on November 28, 2006, and your recent response of December 29, 2006 to this audit and wish to thank you for your attention to these matters, and offer our assistance in carrying forth the great effort needed in the next year to accomplish these things.

We have noted that certain of the Controller's recommendations regarding the performance portion of the audit specifically impact upon the Sunland Tujunga Neighborhood Council. It is these recommendations and your response to them that we wish to address with the thought that by sharing our concerns we may better assist you to fulfill your mandate to assist our neighborhood council and other neighborhood councils across the City.

A discussion of each of these concerns follows the Controller's recommendation of November 28, 2006, and your response of December 29, 2006.

Our first concern is with your response to the Controller's **Recommendation # 2** which states: "To the degree feasible, DONE management should develop standardized bylaws for common operating processes and procedures for NCs, such as those governing Conflict of Interest, Code of Civility and outreach efforts to incorporate into the bylaws of each NC."

In your response to the Controller you state that "Field Operations Division will use the first quarter of 2007 to work with the Office of the City Attorney to create the NC bylaws standardized language resource document. Once a clear set of additional requirements has been established beyond what currently exists in the Plan, the Department will be able to include additional required bylaw changes such as Codes of Civility and training mandates."

We would like to suggest that additional required bylaw changes also include:

- Requirements for a specific and standard oath of office that commits the elected member to learning to conduct oneself appropriately within the regulations, and protocols germane to neighborhood councils.
- Latitude written into DONE's version of the bylaws to provide for changes that promote the individuality of each neighborhood.
- Removal / replacement of a Board member.

**Recommendation # 3:** "DONE management should identify, prioritize and implement initiatives that will measurably increase civic participation and community representation. DONE should also provide NCs with training on how to develop and file Community Impact Statements."

DONE's response of December 29 notes that "DONE will continue to explore and identify additional methods in order to increase civic participation in the NC system."

The STNC suggests that outreach should not just be a responsibility of individual NCs but of the whole NC system and suggests that DONE consider providing umbrella Outreach activities for all the NCs City wide, in several forms:

- produce promos by the City's elected officials on commercial television (not just channel 35) and radio outlets encouraging Los Angeles residents to participate in their own neighborhood councils. These should be produced in all necessary languages for all ethnic and cultural neighborhoods in the City of Los Angeles.
- Standardize neighborhood council election days so that umbrella coverage over broad areas (such as by planning areas) can take advantage of multi NC promotion.

**Recommendation # 4:** "DONE management should develop performance measures to evaluate and measure progress towards achieving its mission. Once performance measures have been established, DONE should monitor them on a regular basis to determine whether progress is being made in achieving its outcomes."

DONE's response of December 29 notes that as a part of their weekly duties DONE staff are to input information into the CMS which tracks this information and which will then be used to create evaluative measures that will then be shared with everyone in an annual report.

The STNC insists that DONE provide real time access to all information inputted to the CMS system that is specifically regarding the STNC, and that DONE provide a process whereby the STNC may notify DONE of errors noted in inputted information, and that a process to correct these errors be made available to all NCs.

**Recommendation # 5** "DONE management should develop a comprehensive plan for the delivery of essential training to NCs. NC board members should also be required to participate in certain mandatory training courses." [audit page 23]

DONE's response indicates that DONE will be relying on "live" training workshops to provide NCs with necessary training. DONE has posted on its website its training schedule for January, February and March of 2007.

The STNC values these live workshops but noted that of the seven training workshops scheduled for January through March 2007, only two were to be given in the San Fernando Valley, and none were "volunteer friendly". The STNC has a continuing need for access to training in areas that do not require "live" classroom training. The recent ethics training provided by the Ethics Commission demonstrates how the internet can be used to provide standardized training in many areas where the "live" classroom workshop atmosphere provides no additional value. Such automated training is far less expensive to produce and because it is "volunteer friendly" it delivers vital training to board members and stakeholders in a far more timely manner, than the "live" classroom training proposed by DONE.

The STNC suggests that DONE repackage its training modules to recognize the volunteer nature of neighborhood councils and to make the presentation of its training "volunteer friendly". Training should be provided in a manner that accommodates the volunteer nature of those who participate in neighborhood councils, and should be packaged in multiple media formats such as interactive internet training, podcasting and other 21<sup>st</sup> century media formats

that interface and deal with the NCs rather than limiting training as DONE is to classroom workshops.

The STNC suggests that DONE use the above mentioned technology to create a city wide NC generated online library of best practices, methods and procedures.

The STNC also suggests that DONE prepare and present training on how to deal with City departments.

**Recommendation # 6** "DONE management should clearly define the roles, responsibilities, levels and types of service that NC Project Coordinators are to provide to NCs."

DONE's response of December 29, 2006 noted that DONE had developed an "Advocates Handbook" that lists the duties of NC Project Coordinators and guidelines for fulfilling those duties. There is no indication that these handbooks are available to anyone outside of DONE.

The Advocate Handbook should be available to the STNC so that the STNC can be aware of the duties and responsibilities of its Project Coordinator.

**Recommendation # 12** "DONE management should increase its efforts to train NC members in the use of information systems designed for NCs. NC members should, at a minimum, be trained in the use of the NC database for accessing election procedures and other important information. Where practical, the training should be computer based."

DONE's response of December 29 is that a newly redesigned database to include real time updates, election tracking, election procedures, election history and bylaws document management will be completed by January 30, 2007, and that training will be conducted for both Neighborhood Council leaders and DONE staff during March and April 2007.

The STNC suggests that training for use of this new database be available not only to a selected few Neighborhood Council leaders but to all NC board members and any stakeholders who wish it and that this training begin no later than March 2007.

The STNC also suggests that this data base provide basic resources for NCs to establish their own websites.

The STNC looks forward to working with you and your staff regarding this audit.

Sincerely,

DRAFT COMMITTEE

cc:  
Robin Kramer, Chief of Staff, Office of the Mayor  
City Controller Laura Chick  
Los Angeles City Council Members  
Board of Neighborhood Commissioners  
Neighborhood Council Review Commission

From: "Jacque Lamishaw" <jlamishaw@socal.rr.com>  
To: <jacque@jplzoning.com>  
Subject: FW: NC/PLANNING PILOT PROGRAM  
Date: Sat, 23 Dec 2006 20:27:52 -0800

Happy Holidays to all in the Taskforce, interested parties and all the ships at sea!

Yes, Virginia, there is a Santa Claus, and her name is Gail Goldberg. For those of you who were in attendance at the Nov. 18 Taskforce meeting at LACC and spent over three hours with Gail and her Deputy, Eva, you know that you have the best present coming after the Holidays.

January will soon be upon us and with it the commencement of the Neighborhood Councils'/Planning Department Pilot Program. We hope that all of you will be eager to participate in this unprecedented interaction with the L.A. City Planning Department. The training has already started and many of you were at the Valley or City Hall sessions for ZIMAS. Another ZIMAS training session is in the works for the Harbor area and should be announced before too long.

Please save or print out the attached copy of particulars discussed at the Nov. 18 meeting. We would like you to discuss this with your Planning Committee (or equivalent) and your board. If you decide to participate, please send the information as requested in items 2 and 4 as soon as possible. Hopefully, this has reached you in time for your January agenda as time is of the essence. If you have previously named a Taskforce representative that is unchanged, please reconfirm with current information as requested. We're starting from scratch!

NC contact person info goes to [Iris.Fagar-Awakuni@lacity.org](mailto:Iris.Fagar-Awakuni@lacity.org).  
Mailing address for copy of application goes to the Taskforce c/o [jlamishaw@socal.rr.com](mailto:jlamishaw@socal.rr.com).

Please be aware that this is a trial program. It is just a start at something never attempted before in L.A. Planning. We will discover what works and what needs tweaking. Your ideas are always welcome.

The next Taskforce meeting will be Saturday, January 13, 2007. Not confirmed is the venue, but will likely be our usual room at the DWP with coffee and cookies at 9:30 A.M. and meeting at 10. We hope to see you there!

Jacque Lamishaw, Co-Chair  
NC/Planning MOU Taskforce

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## 11-18-06 NC/PLANNING PILOT PROGRAM DISCUSSION

1. The planning department will establish a neighborhood Council Liaison whose primary job will be to interact with NCs participating in this program. Communication may be via telephone, e-mail, fax or U.S. mail, but will be timely.

\* **COMMENTS:** The liaison is: Iris Fagar-Awakuni. E-mail [Iris.Fagar-Awakuni@lacity.org](mailto:Iris.Fagar-Awakuni@lacity.org).  
Telephone: (213) 978-1365  
FAX: (213) 978-1275

2. All NCs participating in the pilot program will designate a person for contact with Planning.

\* **COMMENTS:** Please e-mail Iris with the name, e-mail address and phone number of your primary **and alternate** contact authorized by your NC to send and receive planning information from her so you will be properly notified when necessary.

3. ZIMAS will be modified to include the name and contact information for the NC person dealing with planning matters for that NC and Planning will print a copy of this information and provide it to the applicant, at time of filing, advising them to contact the NC as soon as possible.

\* **COMMENTS:** This information cannot be added until your NC has provided the information requested in Item 4. below.

4. Each applicant will provide Planning with an extra copy set of the application filing package, (MLU, EAF, Plot Plan, Floor Plan, justifications, etc.), and Planning will send this set to the appropriate NC as soon as possible, but within 3 or 4 working days.

\* **COMMENTS:** Please send e-mail **to the Taskforce** at: [jamishaw@socal.rr.com](mailto:jamishaw@socal.rr.com) with the name of your NC, Attn: (whoever is designated), mailing address and telephone number of your primary **and alternate** designated to receive the mailed copy of the filed application. Please note that this should ideally be a permanent address, either your NC P.O. Box or your NC office address, if you have one. This will avoid having to change the information after every election. The Taskforce has volunteered to compile the initial listing and to keep the information up to date. The Taskforce will interface with the Planning Department regarding the mailing list until the Planning Department has developed a method for other oversight.

5. NCs will advise Planning via mail, fax, e-mail or in person at the public hearing of board decisions regarding the approval or disapproval of specific cases and citing the reasons therefore. If the NC does not so communicate to the Planning Department decision maker by the time of the public hearing, then the NC will be deemed to have "no position" on the issue and the case will not be delayed pending NC action.

a. A valid cause to take a case "under advisement" or otherwise delay a decision will be if the NC and applicant are involved with on-going discussions on the project.

\* **COMMENTS:** It is important for NCs to advise the Planning Department of decisions in a timely manner.

6. PLANNING will give NCs advance notification of the work program for proposed City initiated cases, (i.e.: Changes to the Master Plan, Code Changes, Community Plans, Specific Plans, Zone Overlays, ICO, etc.), and pledge to interact with the NCs on such from initiation to encourage public discussion.

\* **COMMENTS:** NCs should be vigilant about changes that are requested of the Planning Department by the City Council without prior notification to the NCs or adequate public input. When such requests are presented to the Planning Department with imposed deadlines, the Planning Department is bound by the City Council directive. This can effectively put the City Council in the position of doing the City Planning.



7. PLANNING will establish a schedule for Community Plan updates for all Community Plans and publish the schedule on the Planning Department website.

\* **COMMENTS:** The Planning Department has pledged their best effort in this endeavor, but can be extremely influenced by dictates of City Councilpersons to accelerate updates for specific communities.

8. PLANNING will work with a Taskforce "Planning Education Committee" (to be established at a future date) to help provide a venue, personnel and materials for cooperative instruction in interpreting and understanding the Planning Codes, Community Plans, "findings" and other aspects of case management.

\* **COMMENTS:** The Planning Department and the Taskforce will work cooperatively to provide the public with planning instruction at a departmental level and from the neighborhood standpoint, such as learning how to negotiate conditions and other project changes with the applicant.

9. PLANNING will hold a meeting with all NCs, collectively, on at least an annual basis to discuss delivery of services at a programmatic level. The first meeting is proposed to be at the next Neighborhood Councils' Congress at the Convention Center or other designated venue.

\* **COMMENTS:** The Taskforce proposes a review of how the Pilot Program is working and comments from NCs as to changes that might benefit the program.

10. NC Planning Committees will advise the Planning Department Liaison of their committee agendas as soon as established so that if there is a significant case to be discussed, Planning may attend or notify the Councilpersons' Planning Deputy so that he/she may attend. Such agendas must give the Planning Department case number(s) and project address for proper identification of the matter(s) to be heard.

\* **COMMENTS:** It is expected that this item will only be utilized if there is a planning matter of unusual significance on the NC agenda. Agendas may be e-mailed or faxed to the Planning Liaison, (Iris).

#### **Caveat in communication with Planning Department:**

The Planning Department is prohibited from discussing any case filed that has not yet had a public hearing. For you legal-beagles, this is known as ex-parte communication. A Neighborhood Council may not engage in written or oral dialogue with the Planning Department prior to the public hearing in order to influence or inquire of matters known to the Planning Department which might influence the outcome of the case in question.

The exception to this is to advise the Planning Department of your Board decision after your NC has had a public discussion of the matter as per Item 5. above.

It is proper to ask questions that will clarify some of the language that might be contained in the application, but this is usually covered in the presentation to the NC Planning Committee by the applicant or the applicant's representative. General questions relating to any non-specific case are always appropriate.

#### **\* NOTE:**

Comments are from the Taskforce and do not necessarily represent the position of the Planning Department or its personnel.

# Sunland-Tujunga Neighborhood Council



7747 Foothill Blvd., Tujunga, CA 91042 • www.stnc.org • (818) 951-7411 • FAX (818) 951-7412

December 14, 2006

Honorable Wendy Greuel, Councilmember  
City of Los Angeles, Council District 2  
200 N. Spring Street, Room 475  
Los Angeles, CA 90012

Re: 8040 Foothill Blvd., Sunland, CA – proposed Home Depot

**Dear Councilmember Greuel,**

The Sunland-Tujunga Neighborhood Council forwards you this motion passed by both the DAC and the STNC board. We know that you support these findings and will take immediate and public action on behalf of the community.

The Design Advisory Committee of the Sunland-Tujunga Neighborhood Council and the board of the Sunland-Tujunga Neighborhood Council, in response to the November 6, 2006 meeting with the Honorable Councilmember Wendy Greuel and other City staff hereby request that Councilmember Greuel bring the following matter to the full City Council and the City Attorney while the appeal filed by the No Home Depot Campaign is pending. We demand a Stop Work Order be issued at the site of the proposed Home Depot at 8040 Foothill Blvd., Sunland, CA, based on the following justifications:

1. Mr. Keim, Code Enforcement Bureau Chief of the L.A. Dept. of Building and Safety, stated at the November 6th, 2006 meeting that the auto repair use area must only be "no use", or a change of use application would be required. A Change of Use would trigger the "Project" definition of the Foothill Blvd. Corridor Specific Plan, which is a discretionary, not ministerial action.
2. The June 22, 2006 architect approved, July 21, 2006 Dan Scott, City Planning and July 24, 2006 Lily Teng, Metro Plan Check City approved plans being used on the job site show inconsistent uses for the auto repair area. The uses indicated in the plans are either "storage, cash register check-out or pro-desk contractor area".
3. The City approved plans indicate structural alterations to the existing building that should also be subject to the regulation of the Foothill Blvd. Corridor Specific Plan and the "Project" definition therein.

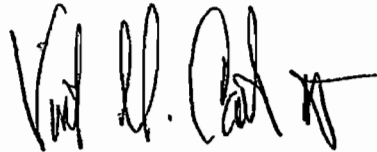
Re: 8040 Foothill Blvd., Sunland – proposed Home Depot Major Activity Area 2 of the Foothill Blvd. Corridor Specific Plan – Ordinance No. 170,694

4. The inconsistencies in the plans and the "no use" statement at the Nov. 6, 2006 meeting indicate an intent to "piecemeal" the project and avoid the full Project Permit Compliance Review and Environmental Assessment that this site requires for the public safety now and in the future.

Sincerely,



Cindy Cleghorn, Chairperson  
Sunland-Tujunga Neighborhood Council



Victor M. Castro, IV  
Chairman, Design Advisory Committee

Copies to:  
City Councilmembers  
Department of Building & Safety  
Department of City Planning  
No2Home Depot Campaign  
Kerry Cavanaugh, Daily News  
Steve Hyman, L.A. Times  
Joel Grover, NBC News 4-LA



**WENDY GREUEL**  
COUNCILMEMBER, SECOND DISTRICT  
CITY OF LOS ANGELES  
PRESIDENT PRO TEMPORE

CITY HALL  
200 N. Spring STREET  
ROOM 475  
LOS ANGELES, CA 90012  
(213) 473-7002  
FAX (213) 680-7895

NORTH HOLLYWOOD  
6350 LAUREL CANYON BLVD., #201  
NORTH HOLLYWOOD, CA 91606  
(818) 755-7676  
FAX (818) 755-7862

SUNLAND-TUJUNGA  
7747 FOOTHILL BOULEVARD  
TUJUNGA, CA 91042  
(818) 352-3287  
FAX (818) 352-8563

December 22, 2006

Ms. Cindy Cleghorn  
Mr. Victor M. Castro, IV  
Sunland-Tujunga Neighborhood Council  
7747 Foothill Blvd.  
Tujunga, CA 91042

**Re: Proposed Sunland Home Depot Store**

Dear Ms. Cleghorn and Mr. Castro:

Thank you for your appearance at City Council on December 20 where you read the Sunland-Tujunga Neighborhood Council's letter to me regarding revocation of Home Depot's remodeling permits. I am forwarding your letter to the Department of Building and Safety (LADBS), and it is my hope that the totality of the issues raised in your letter will be sufficient to support a revocation of the permits. As you know, the authority to revoke building permits resides with LADBS.

In the meantime, I would like to update you on our recent activities related to the Home Depot matter:

- I sent a letter to Planning Director Gail Goldberg asking her to deal specifically with each of the issues raised in the No Home Depot Campaign's appeal from the Home Depot remodeling permits. In that letter, I pointed out that LADBS's brief response to the 30-page appeal did not reveal the basis for its rejection of the appeal.
- At the November 6 community meeting in my Sunland-Tujunga office, I asked LADBS to investigate the possible change of use in the auto-repair area of the K-Mart building and to revoke the remodeling permits if a change of use was found.
- My staff met with Planning, LADBS and the City Attorney to discuss the change of use issue and to reiterate my request to revoke the permits if a change of use was found.

COMMITTEE ASSIGNMENTS  
CHAIR: TRANSPORTATION COMMITTEE  
VICE CHAIR: BUDGET & FINANCE COMMITTEE  
MEMBER: AUDITS & GOVERNMENTAL EFFICIENCY COMMITTEE  
MEMBER: ENERGY AND THE ENVIRONMENT COMMITTEE



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- I sent a letter to Gail Goldberg asking her to pay particular attention to several specific issues that were raised at the November 6 meeting when she decides the No Home Depot Campaign's appeal.
- I asked the Planning Department to hold a public hearing on the appeal as soon as possible. The hearing will take place on January 19, 2007.
- I asked LADBS to investigate potential irregularities in the remodeling activities such as enlargement of entry doors, temporary shoring of exterior walls and lowering of the exterior wall south of the loading dock.
- I obtained a set of the stamped plans upon which the remodeling permits were based and delivered them to the No Home Depot Campaign.
- I requested a copy of the LADBS comments on the remodeling plans which were the basis for the final set of plan changes.

I am looking forward to the public hearing on the appeal, and I encourage you to bring any new issues to my attention as soon as they occur. Your partnership in this matter has been critical to our efforts thus far.

Very truly yours,



Wendy Greuel  
Councilmember, 2<sup>nd</sup> District  
Los Angeles City Council

Cc: Mr. Joe Barrett  
Ms. Gail Goldberg  
Mr. Andrew Adelman

L.A. Board of Public Works Invitation

Subject: Keep America Beautiful Meeting Sat. 1-13-07

To: All Neighborhood Councils- Please Distribute

Improve your neighborhood while participating in a nationwide celebration.

We are all looking for ways to motivate and involve our stakeholders to help in improving our environment. A famous, nationwide organization has chosen Los Angeles to kick off its 2007 Campaign. This will mean attention by the national press, additional grants for projects by major sponsors, competitions with other cities, and involvement by individuals and organizations from throughout Los Angeles.

Your Neighborhood Council will want to be involved in these fun-filled and productive events, and you will want to create events of your own to tie your neighborhood to this nationwide extravaganza.

The President of the Los Angeles Board of Public Works, Ms. Cynthia Ruiz, extends a VIP invitation to all interested members of your Neighborhood Council to a meeting in City Hall, Board of Public Works Hearing Room, Room 350 on the Third Floor of City Hall, on Saturday, January 13, 2007, from 10 a.m. to Noon. You will want to be a part of this, so RSVP to David Mays, Liaison to Neighborhood Councils, by return email (David.Mays@lacity.org) or call 213 978-0204.

Free parking, refreshments provided.  
Sign up early.

Parking will be under City Hall East off of Los Angeles Street, on the west side of the street, going south from Temple Street to 1st Street. To ensure that you take advantage of the free parking, please RSVP by Monday, January 8th, with the following information: Name, Neighborhood Council, Make and Model of Car and License Plate Number.

Please let the STNC office know if you want to be involved and can attend this event. Call 818-951-7411



Address Any Communications to:  
**OFFICE OF ZONING ADMINISTRATION**  
 200 N. SPRING ST., 7<sup>TH</sup> FLOOR  
 LOS ANGELES, CA 90012  
 (213) 978-1318  
 FAX - (213) 978-1334

**NOTICE OF PUBLIC HEARING TO PROPERTY OWNERS**

- Within a 100-Foot Radius
- Within a 500-Foot Radius
- Abutting a Proposed Development Site
- And Occupants within a 100-Foot Radius
- And Occupants within a 500-Foot Radius

CASE NO. DIR 2006-9072(BSA)  
 BUILDING AND SAFETY APPEAL

SUNLAND-TUJUNGA-LAKEVIEW TERRACE-  
 TOLUCA LAKE PLANNING AREA  
 DISTRICT MAP NO. 204B193  
 COUNCIL DISTRICT NO. 2

The Office of Zoning Administration will conduct a public hearing which you may attend.

PLACE: Marvin Braude San Fernando  
 Valley Constituent Service Center  
 First Floor Conference Room  
 6262 Van Nuys Boulevard  
 Van Nuys, CA 91401

TIME: FRIDAY, JANUARY 19, 2007 AT 9:30 A.M.

APPLICANT: SUNLAND-TUJUNGA ALLIANCE, INC.

The purpose of the hearing is to obtain testimony from affected and/or interested persons regarding this application. Interested parties are also invited to submit written comments regarding the request prior to the hearing. The environmental impact will be among the matters considered at the hearing.

REQUEST: A Director's determination, pursuant to the provisions of Section 12.26-K of the Los Angeles Municipal Code as to whether the Department of Building and Safety erred or abused discretion in its determination that the construction work permitted by Building Permit No. 06016-100000-03354, for the conversion of an existing K-Mart into a Home Depot is not a "Project" or a "Significant Project", as defined in the Foothill Boulevard Corridor Specific Plan, and therefore not subject to its regulation.

PROPERTY INVOLVED: 8040 West Foothill Boulevard, legally described as Lots 2 and 3, Tract 18980, as more specifically described in the application. The property is zoned (Q)C2-1VL.

REVIEW OF FILE: Case No. DIR 2006-9072(BSA) containing the application, maps and exhibits with the request, is available in the Office of Zoning Administration, 7th Floor, 200 North Spring Street, Los Angeles, CA 90012, between the hours of 7:15 a.m. and 4 p.m., Monday through Friday. Please call (213) 978-1318, (818) 756-8121 or (310) 548-7721 in advance to assure that the file will be available. The file will be unavailable for review the day of the hearing.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability, and upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities.

Pursuant to California Government Code Section 65009(b)(2), any court challenge to the Zoning Administrator's action on this matter may be limited to only those issues raised prior to the close of the public hearing.

IF YOU ARE NO LONGER THE OWNER OF THE PROPERTY WITHIN THIS AREA, PLEASE FORWARD THIS NOTICE OF HEARING TO THE NEW OWNER.



# Neighborhood Council Review Commission

Submit Correspondence:  
c/o Office of the City Clerk  
Room 395, City Hall  
200 North Spring Street  
Los Angeles, CA 90012-4870

General Information:  
(213) 978-1074

[www.ncrcLA.org](http://www.ncrcLA.org)

Altagracia Pérez  
Chair

Jacquelyn "Jackie" Dupont-Walker  
Vice-Chair

Jason Lyon  
Vice-Chair

Javier C. Angulo  
Jan Breidenbach  
Saundra Bryant  
Esther M. Cepeda  
Christine Chavez  
Cindy Cleghorn  
Dora Leong Gallo  
Jeff Jacobberger  
BongHwan (BH) Kim  
Charlotte Anne Laws, Ph.D.  
Dr. Irving Lebovics  
Guy A. Leemhuis, Esq.  
John M. Mavar  
Jessica Wethington McLean  
Evelin E. Montes  
Dennis M. O'Sullivan  
Tom Ponton  
Frank Prater  
Paul Reznik  
Julian Rogers  
Corinne Sanchez, Esq.  
Leonard J. Shaffer  
Mark S. Siegel  
Joe Vitti  
Linda J. Wong  
Jonathan Zasloff

Raphael J. Sonenshein  
Executive Director

FOR IMMEDIATE RELEASE  
JANUARY 4, 2007

CONTACT: Patrice Lattimore  
213.978.1074

## **NEIGHBORHOOD COUNCIL REVIEW HITS THE ROAD; Commission conducts 'listening sessions' throughout Los Angeles**

LOS ANGELES – As 2007 begins, the public commission charged with reviewing L.A.'s system of neighborhood councils is stepping up its efforts to hear from communities across the city. This month, the Neighborhood Council Review Commission (NCRC) will take its meetings directly to three communities – the Harbor, West L.A. and the Eastside.

NCRC Vice Chair Jackie Dupont-Walker said these hearings are an essential part of the commission's work: "Neighborhood Councils were created to give people in our city a voice in local government. We're going directly to the people to find out how well the system is working – and how it can best serve the city and its residents. We want to hear from everyone, including those who have not been part of the system."

The three upcoming hearings are:

- Harbor Public Hearing
  - January 9th from 6:30PM - 9:30PM
  - Narbonne High School Auditorium
  - 24300 Western Avenue, Harbor City 90710
- West L.A. Public Hearing
  - January 11th from 6:30PM - 9:30PM
  - Mark Twain Middle School Auditorium
  - 2224 Walgrove Avenue, L.A. 90066
- East Public Hearing
  - January 25th from 6:30PM - 9:30PM
  - Puente Learning Center
  - 501 S. Boyle Avenue, L.A. 90033

In 1999, Los Angeles voters passed a sweeping reform of the City Charter that included – for the first time in city history – a system of neighborhood councils. Now the 29-member NCRC is seeking public input as it evaluates that system. All city residents and stakeholders are welcome to participate at any of the hearings.

-- more --

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“Neighborhood Councils were designed for two reasons: to promote stakeholder participation in local government and to improve city responsiveness to local needs,” said NCRC Vice Chair Jason Lyon. “We are visiting neighborhoods all over Los Angeles to find out whether the system is working as intended – and how it can be improved.”

Both Lyon and Dupont-Walker emphasized that they hope to hear a range of views, including those of people who participate in neighborhood councils as well as those who don't. In order to allow for as many voices as possible, speakers are asked to keep their remarks under three minutes. Written comments may be submitted at the meeting or via the NCRC's website, [www.ncrcLA.org](http://www.ncrcLA.org).

These public hearings are part of a series of 14 that have been scheduled in communities across the city, in addition to the NCRC's regular meetings. A full calendar of meetings is available at the commission's website.

The Commission, whose members were appointed by the Mayor and the City Council, are residents, business-owners and community members from across the city. They are serving in a volunteer capacity, and will send a report of findings and possible action to the City Council in late 2007. More information on the commission may be found at [www.ncrcLA.org](http://www.ncrcLA.org).

For each of the three upcoming hearings, free parking is available; Spanish translation will be provided. For questions about these events, members of the public may contact Patrice Lattimore in the City Clerk's office at 213.978.1074.

###