

Sunland-Tujunga Neighborhood Council
Interim Board Meeting on Friday, June 20, 2003

The meeting was held at C&M Printing and started at 6:45p.m.

- Attendees included the following Board Members - Cindy Cleghorn, Marti Marshall, Shirley Kellstrom, John Waters, Elsa Waters, Ken McAlpine.
- Absent from the meeting were the following Board Member – Nina Royal.
- Additional attendees – Mark Seigel

Agenda:

- Call to Order and Roll Call – Ken McAlpine
- Approval of Minutes – Elsa Waters
 - The minutes were approved as corrected, with corrections noted in red.
- ByLaws – John Waters
 - Mark Seigel expressed his concern about a recent change made to the existing bylaws. The text in question is part of Section 6B.
 - Original Text –
Eight Stakeholder Group Directors shall be elected at large. These Directors shall be elected from the pool of community stakeholders representing business and educational, faith-based, and community, service, youth, and special-interest organizations located in the community or meeting regularly in the community.
 - Approved Text on Monday, June 16. –
Eight Stakeholder Group Directors shall be elected at large. These Directors shall be elected from the pool of community stakeholders who:
 - *Represent business, educational, faith-based, community, service, youth, and special-interest organizations located in the community or meeting regularly in the community, but who do not necessarily live, work, or own property in the community; or*
 - *Live, work, or own property in the community and represent business, educational, faith-based, community, service, youth, and special-interest organizations that are not necessarily located in the community, or which do not necessarily meet regularly in the community.*
 - Elsa Waters made a motion to reconsider this vote, seconded by Cindy Cleghorn. This was passed by general consensus. Discussion followed.
 - By general consensus, it was decided to leave this issue to John Waters to reword. He agreed to send it out to everyone to review and offer opinions before he finalized this.
- Elections Procedures Confirmation – John Waters
 - It was decided that, although we would try to finalize these procedures as quickly as possible, there were still some issues that needed addressing. John Waters would work on these and send them back out for everyone's review before submitting to DONE. Ken McAlpine moved to empower the Election Committee to make appropriate changes and submit them to DONE, with consideration by

- other members of the Board. Cindy Cleghorn seconded the motion and it passed by general consensus.
- Date of Election Confirmation – Ken McAlpine
 - After discussion, it was decided that September 20 would not work out since there was an obvious conflict with the Poetry Festival at **Tierra del Sol McGroarty Park**. It was decided that moving earlier would be difficult for the Elections Committee to meet all required deadlines. The following dates were selected, in order of priority – October 4, October 11, September 27. The Bylaws would require amendment because of the inability to have our election within the 120 days. It was also felt that it was critical that this date be finalized in time to announce at the July 4 parade. Cindy Cleghorn would work with Amelia to finalize a date as soon as possible.
 - Outreach – Marti Marshall
 - Immediate concern is the 4th of July Parade. Marti Marshall presented a list of names of volunteers who would work the parade. The key effort was to decorate a car with the STNC banner and have walkers traveling with the car, passing out flyers. These flyers should announce our elections and future activities. It was decided that **Jennifer Bell** ~~Mark Seigel~~ would be in charge of pulling the activity together.
 - Interim Board Procedures – Elsa Waters
 - Agendas for the Interim Board Meetings would be prepared and posted by Cindy Cleghorn.
 - Programs for the general STNC monthly meetings would be prepared by Elsa Waters and turned into official agendas and posted by Cindy Cleghorn.
 - Some discussion followed about the need for some of the verbiage on the suggested agenda format given by DONE. Cindy Cleghorn is going to contact DONE to find out what is absolutely required and what is only suggested. It was strongly felt that some of the extra material wasn't appropriate or necessary.
 - Minutes for the Interim Board Meetings would be prepared by Elsa Waters and submitted for approval by the Board at the next Interim Board Meeting. Once approved, they would be posted in the STNC web pages and be available on a clipboard at the next general STNC monthly meeting.
 - Minutes for the general STNC monthly meetings would be prepared by Elsa Waters and submitted for approval by all stakeholders at the next general STNC monthly meeting. Once approved, they would be posted in the STNC web pages and be available for all attendees at the general meeting they are being approved at.
 - Cindy Cleghorn will contact DONE to see if we can offer copies of the Interim Board Meetings to anyone willing to pay a copying fee. If so, anyone wanting copies who don't have access to the Internet can come to C&M Printing to purchase copies of any meeting notes.
 - The transition from Town Hall (pre Certification) to the new Bylaws structure is difficult, since elections haven't occurred yet. It was decided to try to stay as flexible and open as possible, while complying with all possible Brown Act regulations. The general meetings will continue to be structured in the Town Hall

- format as much as possible, especially for programs and information distribution purposes.
- Although official titles were not assigned to the Interim Board members, it was assumed by most that the roles in the previous structure would remain. It was decided, by general consensus that this would continue unofficially until elections are over.
 - Board Member Comment – Comments from the board on subject matters within the Board’s jurisdiction.
 - Cindy Cleghorn brought up two issues for discussion:
 - Web Pages – She was given some suggestions and the approval to make appropriate changes to the existing web pages.
 - Advertisement for the STNC – She asked about an ad in the Sentinel and the 4th of July advertisement brochure and given the okay on both.
 - Other advertising ideas were briefly discussed.
 - Adjournment – The meeting was adjourned at 9:35p.m.