

Outreach Minutes
February 12, 2005
Denny's Restaurant 7577 Foothill Blvd., Tujunga

1. **Meeting called to order at 8:40 am.**
2. **There was no public comment submitted.**
3. **New Business:**

The STNC Website was discussed. It was determined that a meeting should be held to transfer over some of the website responsibilities to members of the Outreach Committee. A meeting was scheduled for 2/26/05 at the STNC Presidents residence to determine which website responsibilities would be transferred. Peter, Linda and Mona are to attend.

Nina introduced the idea of submitting articles and information to the Foothills Paper. It was decided that all information for the paper from the STNC would be centralized through Nina. All information should be submitted by the 15th of each month.

The idea of a Meet and Greet committee was introduced to facilitate such functions as displays for Board Member use, a dry erase board for communication purposes and possibly seeking audience members to serve as the greeters at the STNC meetings. Louise to coordinate the greeters and Linda and Deb to coordinate the boards. Name tags at the STNC meetings suggested. Linda will coordinate the name tags. A suggestion box was also introduced. Sona and Nina to facilitate that.

A logo contest was suggested by Robin Meares. A committee was formed consisting of Nina, Sona and Linda. They are to work on the idea and report back with suggestions.

Promotional Items were discussed. Peter and Sona to research costs and report back. Sona submitted a document containing samples for lanyards. The idea was discussed and other bids sought.

4. **Old Business:**

Farmers Market - Peter gave a report stating the possible location and organization to contract with. More to follow.

One World International Fair - Jerry not in attendance. No report given.

Live Performance on Commerce - Jerry not in attendance. No report given.

Movie in the Park - Jerry not in attendance. No report given.

Safety Fair - Nina gave a report. This event has been rescheduled for APRIL. Date TBA.

5. **Next Meeting - March 12, 2005 at Denny's**
6. **Meeting Adjourned at 10:00 am**